

## FAQ MANAGEMENT OF REPORTS – WHISTLEBLOWING

### Who can submit a report?

For example: employees, managers, members of the administrative and control bodies of Ferrovie dello Stato Italiane SpA, commercial partners, consultants, suppliers and anyone who has or has had a working or business relationship with the Group in general.

### What can be reported?

Behaviour in violation of the Code of Ethics, of the Model 231, laws and regulations, provisions of the Authorities, corporate procedures and provisions and, in any event, conduct capable of causing damage – even if merely to the image of Ferrovie dello Stato Italiane SpA – that is detected in the context of the company's activities.

The report must contain information of use in ascertaining the reported facts, being details that the person making the report has well-founded reasons to believe are true at the time of the report.

### How can you submit a report?

FS SpA has set up several channels for transmission:

- Through the IT platform: Accessible from the FS SpA website – [www.fsitaliane.it](http://www.fsitaliane.it) – or via the corporate intranet. This channel is to be considered preferential given that it is more suitable for immediately guaranteeing confidentiality of the reporting party's identity through the use of IT methods along with adequate IT security measures;
- By ordinary mail sent to: FS SpA, Segreteria Tecnica Comitato Etico presso Audit di FS SpA – Piazza della Croce Rossa, 1 – 00161 Roma or the Organismo di Vigilanza c/o Audit di FS SpA – Piazza della Croce Rossa, 1 - 00161 Roma;
- Via email sent to: [comitatoetico@fsitaliane.it](mailto:comitatoetico@fsitaliane.it) or [Segnalazioni.231@fsitaliane.it](mailto:Segnalazioni.231@fsitaliane.it);
- Verbally, by means of a declaration issued by the whistleblower at a specific hearing before the FS SpA Ethics Committee/Supervisory Body, being recorded in the minutes and signed by the whistleblower.

### Why should you make a report?

Reports made in good faith and in the interest of the common good can allow the company to swiftly identify and remedy illegal behaviour and irregular actions that could cause harm to the Group or third parties.

### What guarantees does Ferrovie dello Stato Italiane SpA give you if you make a report?

The confidentiality of the whistleblower's identity is guaranteed, in full compliance with the law, whilst any form of retaliation or discrimination as a result of reporting is prohibited.

### Can you submit a report anonymously?

Yes. If you disclose your identity when submitting the report, Ferrovie dello Stato Italiane SpA guarantees the full protection of your confidentiality in accordance with the law and shall be able to inform you regarding the outcome of the investigations carried out thanks to your report.



### **What does Ferrovie dello Stato Italiane SpA do once it receives your report?**

The corporate bodies in charge (being the Ethics Committee and the Supervisory Body) check the content of the report to ascertain the facts and to facilitate the adoption of the necessary measures to prevent or sanction the identified irregularities or offences.

### **How is protection from libellous or defamatory reports guaranteed?**

Libellous or defamatory reports are prohibited and sanctioned by law.

### **How is personal data processed?**

Data is processed in compliance with the applicable legislation on the matter.

*All information relating to the purposes and methods of processing are available at [fsitaliane.en](http://fsitaliane.en).*